

WIRE TRANSFER TEMPLATE/AUTHORIZATION

*The following information is required for every wire transfer template.
Complete as many worksheets as needed.*

Company Name: _____

Template Name: _____
(Maximum 20 characters, spaces included)

| | | |
|---|------------|-----------------------|
| From Account Number: _____ | | |
| From Account Type: _____ | | |
| To Institution Routing Number: _____ | | |
| To Account Number: _____ | | |
| To Account Type: _____ | | |
| To Account Name: _____ | | |
| To Institution Name: _____ | | |
| To Institution Address: _____ | | |
| To Institution: | City _____ | State _____ Zip _____ |
| Beneficiary Institution Routing Number: _____ | | |
| Beneficiary Institution Name: _____ | | |
| Beneficiary Institution Address: _____ | | |
| Beneficiary Institution: | City _____ | State _____ Zip _____ |
| Beneficiary Name: _____ | | |
| Beneficiary Address: _____ | | |
| Beneficiary: | City _____ | State _____ Zip _____ |
| Special Instructions: _____ | | |

****If additional Approval needed, please list:**

Wire Initiators _____

Wire Approvers _____

Printed Name: _____ Authorized Signature: _____

Title: _____ Date ____ / ____ / ____